

STWN Minutes
Friday 12th June 2026 7pm
Zoom Meeting

Present:

Liz Ramsay, Trefor Hogg, Sue Henderson, Sally Pemberton, Patricia Brookwick

Apologies:

Anne Richards

Approval of Minutes of the last meeting:

Approved

Chairman's Report

- Following the recent elections, Trefor confirmed that there is no decision or publication yet concerning the Tree Policy to be adopted from May 2027 - when the two new unitary authorities, East Surrey Council and West Surrey Council, go live.
- Surrey County Council have re-opened their Tree Grants Programme. Details of this will be posted on our FB and Web page shortly. TH, PB
- Trefor is currently working on the STWN Financial Management Policy document and plans to have this available to view at the next committee meeting. EG will review the first draft and liaise with TH should any amendments be required. TH,EG

Secretary's Report

- Patricia confirmed that she and Sue had been in contact with all members for a second time requesting that they confirm their wish to remain as a STWN Tree Warden on the STWN Database. The total number of responses received to date is 128 (TBC). Patricia and Sue will meet when Sue returns from her holiday to confirm the final list of members. PB, SH
- Anthony Mills had contacted PB concerning inappropriate advertising on the STWN FB page. Trefor has now placed a filter on the advertiser to ensure that any advertising is stopped before publication stage.
- 10 'Trees of Britain & Ireland' book by Jon Stokes have been received for use by the STWN. We are most grateful to TTC for this generous donation of materials for us to use which will be discussed further at the next meeting.

Treasurer's Report

- The Annual Accounts have been submitted to the Charity Commission.
- Elaine spoke about the generous donation of £660 from the Ashted Tree Wardens, a group that will now close. The cheque has been deposited but does not yet show on our accounts.
- Details of the Ashted group should be removed now from our website. PB
- Elaine spoke about fundraising and the opportunity for anyone to apply for an ink cartridge envelope or box, within which to return used ink cartridges for a donation to our charity. This would be in addition to the set up already in place for this with SH. Elaine would also like to see this and the EasyFundraising initiative publicised in the next newsletter. LR
- Elaine thanked Marisa Heath, SCC Cabinet Member for Environment & Planning, and Carolyn McKenzie, Director for Environment & Planning, for the payment of £405.49 for our PLI cover. The committee felt

that SCC could be encouraged to fund all our operating costs – something to be considered when the new authorities are in place in 2027.

- **STWN Funds - for the period 24/04/26 to 09/06/26;**

CAF Bank Account Balance brought forward: **£1,945.33**

Income: £467.24

- 28-Apr-26 STWN Vest Sale £29.45
- 21-May-26 BCMY LTD CARTRIDGES - Recycle4Charity £32.30
- 26-May-26 Surrey County Council - Donation for Insurance £405.49

Expenditure: £44.48

- J. Kearney Expenses - Nutfield Tree Wardens Fund Approved £39.48
- CAF – Charge - Capitalise Monthly Account Fee £5.00

Liabilities: £79.25

- Nutfield Tree Wardens: £118.73 Less: £39.48 being expenses for J.Kearney. New Balance: £79.25

Assets:

- Cash in bank as at 09 June 2026 £2,368.09
- Less Liabilities : **£2,288.84**

Membership Secretary's Report

- SH reported that 5 new members have registered with the Network since the last meeting.
- While Sue is away she will put an OOO message on her mailbox to alert enquirers during her absence – she will direct them to Patricia if necessary.

SH

Communications

Newsletter

- The June newsletter is ready to be issued before TTC summer meeting at Sheffield Park on Saturday 11th July **LR**
- Elaine suggested that a donation page be added in the next edition **LR**

Events

- South East Forum – Saturday 11th July at Sheffield Park.
- Date for AGM is Friday 16th October 7-9pm. This year the meeting will be held via Zoom, with invitations and election papers issued in advance as normal. We will attempt to find an on-line speaker for the meeting. It was decided that we will host a separate members event of some description, separate from the AGM. **PB**
- Training:
 - Biology completed **LR**
 - New Member Induction Course – Friday 3rd July 7pm via Zoom **PB**
 - Threats – Friday 19th June via Zoom. **TH**
 - Hedgerows – Friday 12th September 2026 via Zoom. **EG**

AOB:

Elaine Griffiths provided notice of her resignation as Treasurer from the STWN. Elaine's personal circumstances have changed making it difficult for her to commit fully to the role. Elaine is keen to use any free time she has in a more 'hands on' role within her immediate locality. Elaine will remain as a STWN member but we will miss her hugely as our Treasurer – *we wish her every success for the future and thank her for the wonderful service she has provided to our charity.*

We will start to advertise for a new Treasurer with immediate effect. Elaine has confirmed that she will support us in the role of Treasurer until the end of the year.

Date of next meeting: Friday 7th August 2026 at 7pm via Zoom